



ONEIDA COUNTY COMMISSIONERS

BILL LEWIS, CHAIRMAN – BOB CHRISTOPHERSEN – KEN ELIASON

10 COURT STREET, MALAD, IDAHO 83252

Meeting Agenda September 26th, 2022

Meeting location – Event Center Conference room
459 South Main Street

9:00 A.M.	Consent agenda; payment of claims and meeting minutes approval.	Action item
	Green light for veterans	Action item
	Airport board report -	
	Well on the east side of hangers	Action item
	Winter maintenance	Action item
	Runway update	Action item
	1000 S. bypass road Mike Hess	Discussion
	1000 S. new road to 300 East Hess Lumber	Discussion
	300 E. and 1000 S. roads Road and Bridge	Action item
	Brad Hess; Clarification of requirements to complete his project	Action item
	Old 191 vacation / validation of roads sections Lisa	Action item
	Pathology agreement with Ada County	Action item
	Holiday Policy Sheriff	Action item
	Law enforcement policy renewal	Action item
	Compaction testing for cement and asphalt/elevator project	Action item
	Excess property disposal	Action item
	Livingston Auctions contract	Action item
	Building department official, associated duties	Action item
	HVAC unit for the annex building	Action item
	Holiday gift for employees	Action item



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Meeting minutes for September 26th, 2022

Commissioners in attendance: Bill Lewis, Ken Eliason

The meeting was opened with the Pledge of Allegiance and pray offered by Commissioner Eliason.

Commissioner Lewis called for a review of the agenda.

Commissioner Lewis made the motion to add two items to the agenda. The progress of electricity going to individual hangars at the airport and the Event Center. Commissioner Eliason seconded the motion. The motion carried

Commissioner Eliason made the motion to approve the consent agenda, which include the claims and the meeting minutes of the last two meetings. Commissioner Lewis seconded the motion and the motion carried.

The rain gutters at the Event Center are plugged and need cleaned out so that the water will drain out of them. Starting October 1, 2022, Tory Richardson will be the building department official and will be over all upkeep for the county buildings. The Building Department Official's associated duties will be to see that all county buildings are maintained. He will oversee all custodians and all county buildings.

The National Association of County Officials (NACO) has suggested, through a memo, that all counties get on board with Operation Green Lights for Veterans. Green lights should be put up in all residents and businesses in the community. It has been suggested that this be done from November 7 to November 13 for Veteran's Day. The American Legion Post #65 agrees with this. The Boy Scouts might be a form of distributing the lights. Commissioner Eliason made the motion that Operation Green Light for Veterans will begin on November 7 to November 13, of this year, as a salute and to honor the service and sacrifice of our men and women in uniform. Commissioner Lewis seconded the motion. The motion carried.

A discussion was held on the 1000 S. bypass road. According to the survey markers the road has been put in to far to the south. Doug Crowther, from Hess Lumber, feels that there will need to be a boundary line agreement to fix this. The county will need to deed the property to Hess Lumber and Hess Pumice will need to deed the county 37 feet of property to the south. Hess Pumice was not in attendance. Doug said that he has talked with Mike Hess and he is fine with whatever needs to be done to fix it. When Commissioner Lewis talk with the county attorney, he said he feels that a new survey needs to be done on this road. Commissioner Lewis made a motion to move forward with a boundary line agreement, to fit the current road as built, and the county will pay for a survey. Commissioner Eliason seconded and the motion carried. Doug will contact AA Hudson and Associates. The Road and Bridge department would like to give the roads on 300 E. and 1000 S. to the City. They feel that since the new townhomes and Hess Lumber properties have been annexed into the city these roads should also belong to the city. This would keep property owners from having to deal with the city



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and the county when doing anything with new roads on their property. The commissioners will need to present this to the city. Commissioner Lewis feels that the county attorney needs to be consulted about this so that it is done legally.

A discussion was held on Vacation/Validation of road sections on Old Hwy 191. Commissioner Lewis feels that the county needs to make sure that landowners along those sections will still have access to their properties before agreeing to this.

Brad Hess approached the commissioner to get clarification on the requirements for completion of his subdivision project. Commissioner Lewis would like to meet with the county attorney, Cody Brower, and the engineer, Steve Freiburger, to discuss this matter.

The commissioners need to sign the Ada County Pathology Contract renewal. Cody gave his authorization that it looks good. Commissioner Eliason made a motion to sign the agreement for Pathology services between Oneida County and Ada County. Commissioner Lewis seconded the motion and the motion carried.

Sheriff Jones met with the commissioners on a policy for holiday pay in his office. In a previous meeting, it was determined that Road & Bridge should help make this decision and that it should include all county employees. Cody also needs to make suggestions on how to handle this. Commissioner Lewis will meet with the Cody and Road & Bridge on this.

The Idaho Policing Policy is due for renewal. Cody gave his approval for this policy. Commissioner Eliason made a motion to accept the Law Enforcement Policy Center Idaho Policing Policy subscription agreement. Commissioner Lewis seconded the motion and the motion carried.

Compaction testing, for asphalt and cement in conjunction with the courthouse project, needs to be done. This is not a change order but it is an expense. One test needs to be done at a cost of \$1,096. Commissioner Eliason made a motion to approve Utah Testing and Engineering to perform this testing.

The county will be having an auction of excess property. Lynn Livingston will hold the auction. The county will pay a 10% commission and all advertising costs. Commissioner Lewis made a motion to allow county employees first chance to purchase items with a value under \$250. All remaining items will be sold at auction, along with items over \$250. The clerk will have discretion and oversight of the sales of property with a value of less than \$250. An agreement with Lynn Livingston will be signed. Commissioner Eliason seconded the motion and the motion carried. A list of inventories will be provided at the October 11 commissioner meeting.



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There are two HVAC units at the annex building. One unit was replaced because it stopped working. The other unit was not replaced at the time because the funds were not available. It needs to be replaced at this time. Commissioner Lewis made a motion to approve Aspen Air Design to replace this unit for \$9,300. Half of this amount, \$4,600, will be taken from the 2022 budget. The second half will be taken from the 2023 budget. Commissioner Eliason seconded the motion and the motion carried.

The airport board would like to get approval to hook hangars up to a well that already exists on the property. They will charge a hookup fee of \$1,000 per hangar and an additional amount will be added to the yearly contract as an annual fee. Commissioner Eliason made a motion to allow hangars to be hooked up to an existing well with fees applied. A discussion was held about Road & Bridge doing winter maintenance on the runway. An update was given on the runway. The electrical work is completed to all hangars that will be hooked into it.

The commissioners discussed a holiday gift for employees. Commissioner Eliason made a motion to give all fulltime and parttime employees a holiday gift of a turkey, potatoes, and stuffing. Commissioner Lewis seconded the motion and the motion carried.

Meeting was adjourned.

A handwritten signature in cursive script that reads "Bill Lewis".

Bill Lewis, Chairman

A handwritten signature in cursive script that reads "Matthew L. Colton".

Matthew L. Colton, Clerk